

# INFORMATION BROCHURE

## Admission to MD / MS / MDS Courses

### 1. General Information:

Sr.No.	Details	Date
1.	Date of issue of Application Forms	5 <sup>th</sup> February, 2012
2.	Last date and time of submitting applications	14 <sup>th</sup> February, 2012 5:00 PM
3.	Date and time of Pre-PG Examination	18 <sup>th</sup> February, 2012 (Saturday) 12:00 P.M. to 3.00 P.M.
4.	*Publication of the Result	On or before 28 <sup>th</sup> February, 2012
5.	Counseling / Verification of documents & Medical Examination of provisionally selected Candidates and payment of the prescribed fees	On or before 25 <sup>th</sup> April, 2012 (Date will be notified on website in advance)
6.	Commencement of regular classes	2 <sup>nd</sup> May, 2012

\* The Result will be displayed on the website [www.nimsuniversity.org](http://www.nimsuniversity.org)

No separate mark-sheet will be dispatched.

The Student is required to note these dates carefully.

### 2. Number of Seats: As per MCI / DCI norms

### 3. Postgraduate Degree

- a. **M.D. (Doctor of Medicine):** Anaesthesiology, Biochemistry, Community Medicine, Forensic Medicine, General Medicine, Microbiology, Paediatrics, Pathology, Pharmacology, Physiology, Radio-Diagnosis, Tuberculosis & Respiratory Medicine, DVL (Dermatology, Venereology & Leprosy), Obstetrics and Gynaecology and Psychiatry\*

\* Subject to permission to be granted by Medical Council of India.

- b. **M.S. (Master of Surgery):** Anatomy, Otorhinolaryngology, General Surgery, Ophthalmology and Orthopaedics

- c. **M.D.S.\*\* (Master of Dental Surgery):** Orthodontics, Prosthodontics, Conservative Dentistry & Endodontics, Oral Pathology, Periodontics, Oral & Maxillofacial Surgery, Pedodontics, Oral Medicine & Radiology and Public Health Dentistry

\*\* Subject to permission to be granted by Dental Council of India and Government of India.

### 4. Eligibility:

**MD / MS** - the candidate must have passed the MBBS examination and should have completed satisfactorily one year of compulsory rotatory internship after passing the final MBBS Examination upto 30<sup>th</sup> April, 2012 and should have permanent registration with Medical Council of India / State Medical Council.

**MDS** - the candidate must have passed the BDS examination and should have completed satisfactorily compulsory rotatory internship as per DCI rules & regulations after passing the final BDS Examination upto 30<sup>th</sup> April, 2012 and should have permanent registration with Dental Council of India / State Dental Council.

### 5. Duration: 3 years (for candidate holding PG Diploma in the same Medical subject, the course duration shall be 2 years).

The above duration will be counted from the date of joining the Course by the candidate.

The duration of stay required by a candidate admitted to MD / MS / MDS degree Course shall be 36 months. In case of candidates holding a Diploma Course in the same Medical specialization prior to his / her admission to the MD / MS, the duration of stay shall be 24 months. For all the Courses, the duration of stay shall be counted from the date of joining the course after completing admission formalities. Leaves admissible as per the rules may be availed. Attendance requirement for all the PG Courses in each academic year shall be as per MCI / DCI / University regulations.

6. **Character:** The proposed entrance examination will be of All India character and students not only from Rajasthan domicile but also from any part of India as well as Foreign Nationals / NRI's are eligible to appear in this Nims University All India Combined Pre-PG Examination 2012 provided that the candidates fulfill other eligibility criteria for admission to MD / MS / MDS course as per the rules and regulations of the MCI / DCI.
7. **Entrance Examination:** A Common Admission Examination (MCQ type) for MD /MS and a Common Admission Examination (MCQ type) for MDS will be held for the admission to Postgraduate Degree. The minimum percentage of marks for eligibility for Counseling shall be 50% in the Admission Examination.
8. **Counseling:** There will be counseling for admission to Post Graduate Courses in different subjects. The selected candidates of PG Medical / Dental Admission Examination appearing for Counseling will be required to fill a Proforma. Candidates shall appear before the Counseling Committee in person.
9. **Penalty:**
  - a. For getting admission / registration in the Nims University the tuition fee (full / part), registration charge (full / part) and any other charges, fee (full / part) which a candidate has deposited to the UNIVERSITY, shall not be refunded under any circumstances in case he fails to take admission within the stipulated time.
  - b. After the admission formalities are completed, if a candidate intends to cancel his admission due to one or the other reasons, or if he discontinues his studies or requests for cancellation of his admission from the course, even though, he has not attended any class, fee / any other charges paid by him, will not be refunded to him on any pretext and he shall be required to deposit fee for remaining years (duration) of the course and the amount of stipend received by him as P.G. student from the University also as he has utilized one seat of the programme / discipline.
  - c. In case, candidate has paid fee in part and he requests cancellation of admission, he shall not be refunded fee paid by him.
10. **Information Brochure & Application Form:** This is common for entrance examination for admission to MD / MS / MDS courses.
  - a. **Issue of Information Brochure and Application Form:** The prospectus containing Application Form for entrance examination for admission for the academic year 2012-13 can be obtained from the office of the Registrar, Nims University, Shobha Nagar (Jaipur-Delhi Highway), Jaipur-303121 and Nims University, NIMS City Centre, 4, Govind Marg, Near Moti Doongari Circle, Jaipur-302004 during working hours in person on payment of Rs.6000 (Rupees Six Thousand only) by cash or DD or Banker Cheque drawn in favour of **NIMS UNIVERSITY** payable at

**JAIPUR.** If the form is required by post, a D.D. of Rs.6100 (Rupees Six Thousand One Hundred only) should be submitted.

Application Form can also be downloaded from the website [www.nimsuniversity.org](http://www.nimsuniversity.org) and sent complete in all respects along with requisite fee.

- b. Last date for submission of filled-in Application Form:** The Application Form complete in all respects, along with necessary enclosures / documents must be sent by Speed Post or Registered Post or by hand to the **Controller of Examinations & Admissions**, Nims University, NIMS City Centre, 4, Govind Marg, Near Moti Doongari Circle, Jaipur-302004.

**The last date for submission of application form is 14<sup>th</sup> February, 2012 (5:00 PM).**

- c. Application Form:** All the eligible and interested candidates of getting admission in MD / MS / MDS courses shall apply only in prescribed application form. The details of obtaining Information Brochure containing Application Form and submission of application form are given in Para 10.a.

Candidate shall fill-up the Application Form in capital letters (block letters) written neatly and legibly.

Applicant should send a self addressed envelope (9" x 4") for sending admit card. The candidate shall write his / her address correctly on the envelope.

**All correspondence and queries should be addressed and sent only to The Controller of Examinations & Admissions, Nims University, Shobha Nagar (Jaipur-Delhi Highway), Jaipur-303121 or Nims University, NIMS City Centre, 4, Govind Marg, Near Moti Doongari Circle, Jaipur-302004 by post / courier or by e-mail [pg@nimsuniversity.org](mailto:pg@nimsuniversity.org) or can contact on Phone Nos. (01426) 513102 and 513103.**

- d.** The admit card containing roll number and name of the examination centre will be sent to the candidate by Registered Post / Speed Post / Courier. In case the admit card is not received by 17<sup>th</sup> February 2012, the candidates may contact the **Controller of Examinations & Admissions**. The candidates are advised to visit the website to see their names & centre of examination written in the list of admit cards. Duplicate admit card can be issued at the centre of examination after payment of Rs.200 (Rupees Two Hundred only) up to 2 hours before the start of examinations. Candidate will be required to report at the examination centre along with a photograph and identity proof to the University Observer at the Examination Centre. The University Observer after confirming the identity of the candidate will issue duplicate admit card. Candidates are advised to paste most recent photograph only on the admission form to avoid identification problem.

**Candidates may visit our website for details regarding Nims University All India Pre-PG (Medical / Dental) Examination 2012 and Results. In fact, we advise the candidates to visit our website regularly. No separate advertisement will be issued before the examination regarding examination centres. The University shall not be responsible for candidate not visiting website.**

**11. Examination Centre:** The examination will be held at Nims University, Shobha Nagar (Jaipur-Delhi Highway), Jaipur-303121. Additional centres may be arranged if considered necessary. This will be informed to the applicants beforehand on the website: [www.nimsuniversity.org](http://www.nimsuniversity.org)

**12. Other General Information:**

- a. Admit Card to take up the Admission Examination will be issued by the University only to those eligible candidates whose Application form, complete in all respects, has been received in the University on or before the last date of receipt as notified in this Guide and the candidate fulfills all eligibility requirements prescribed for admission to the concerned course of study.
- b. Candidate should satisfy himself / herself that he / she fulfills the eligibility requirements prescribed for admission to the concerned course of study. In case any candidate who does not meet the eligibility criteria prescribed for the concerned course of study is inadvertently issued Admit Card, then such candidate shall appear in the Admission Examination at his / her own risk and cost, and if at any stage, it is found that the candidate does not fulfill the eligibility requirements, the admission, if granted, shall be cancelled ipso facto.
- c. Admit Card shall be sent to the candidate at the correspondence address as mentioned in his / her Application form by Registered / Speed Post. Candidate should also ensure that he / she has in his / her possession the proper Admit Card before he / she reaches the Examination Centre. The candidate should contact immediately the Controller of Examination in case of any discrepancy noticed in the Admit Card.
- d. The University reserves the right to make changes in the notified Admission Examination Schedule.
- e. Selected candidates shall not be allowed to complete admission formalities in absentia. Candidate not reporting for admission on the stipulated date and time, shall forfeit his / her claim for admission. The offer of admission shall stand cancelled and no correspondence in this regard shall be entertained.
- f. No candidate shall be admitted unless he / she has completed all the eligibility requirements at the time of admission.
- g. Candidate is required to produce the original Mark-sheets / Certificates, including the statement of marks of the qualifying examination with the requisite percentage of marks at the time of reporting for admission, failing which they shall not be allowed to complete the admission, and the offer of admission shall stand cancelled and no further correspondence in the matter shall be entertained. It is made clear that **NO** Mark-sheet / Grade-sheet / Certificates downloaded from the Internet shall be accepted at the time of admission.
- h. The candidate selected for admission shall have to submit the Original Migration and Character Certificates from the Head of the Institution / University last attended at the time of admission. Candidates who are not in a position to submit the Migration and / or Character Certificate at the time of admission, shall give an undertaking on Notary Public Affidavit to submit the same within one month from the date of his / her admission, failing which the University reserves the right to cancel his / her admission and no claim in this regard shall be entertained.

- i. No candidate admitted to a full-time course of study in the University shall accept or hold any employment paid or otherwise or shall be full time student of any other Institution / University during the course of his / her study at the University except those specifically permitted by the University in accordance with rules.
- j. The University reserves the right to get any student medically examined and if found medically unfit, the admission of such student will be cancelled.
- k. If any error / omission in the processing / verification of certificates / documents of a candidate is detected after the candidate is admitted to a course in the University, the University has the right to cancel such admission at any stage on detecting the error / omission.
- l. If it is found, at any stage, that a candidate
  - i. does not fulfill the eligibility requirements
  - ii. has used fraudulent means to secure admission
  - iii. has made false or incorrect statement(s) in the application form
  - iv. has not signed in the application form or somebody else has done so on his / her behalf.
 He / she shall not be allowed to complete the admission formalities, or in case already admitted, his / her admission shall be cancelled, ipso facto.
- m. All admissions shall be provisional.
- n. The candidate shall not be entitled to claim admission as a matter of right even if he / she is otherwise eligible. The University reserves the right to refuse admission to any individual without assigning any reason.
- o. The University reserves the right not to admit any candidate to a course of study even though a notification inviting applications for admission to the same has been issued.
- p. Canvassing in any manner for securing admission shall render a candidate disqualified.
- q. Answer Sheets pertaining to the Admission Examination(s) and Application Forms of the non-admitted candidates will be weeded out after 04 months of the closing Date of Admissions.
- r. The University handles a large number of Application Forms every year and it is not possible to preserve these Forms and relevant materials for a long period. Therefore, in case of any dispute regarding admission, the matter must be filed within 04 months of the closing of admissions after which the relevant records may not be available.

**13. Result:**

- a. The Result will be displayed on the website [www.nimsuniversity.org](http://www.nimsuniversity.org) only, in due course of time.
- b. No separate mark-sheet will be dispatched.
- c. No correspondence shall be made to candidates not selected for admission and the documents / photocopy of certificates / Examination Fees shall not be returned.

**14. Fee Structure:**

- a. **Tuition Fee:** At present – MD / MS Rs.600000 (Rupees Six Lacs only), MDS Rs.400000 (Rupees Four Lacs only).
- b. The fee structure may change if directed by the committee without prior notice.

**15. Jurisdiction:**

- a. Any dispute in the process of selection / admission is subject to Jaipur city Jurisdiction only.
- b. University has the right to change the dates of admission process, examination centres etc. due to unavoidable circumstances.
- c. University has the right to cancel the entrance Examination without giving any reason and in that case fee paid by the candidate will not be refunded.

**16. The University reserves the right to make any change(s) in the process of conducting the examination.**

**17. Instructions for filling up of Application Form:** The applicant is required to write his / her full name exactly as given in his / her High School / Secondary School Certificate.

The date of birth is required to be given in the Christian Era.

Incomplete Application Forms or received after due date and without requisite fee shall not be considered and no further correspondence shall be entertained in this regard.

**18. Instructions for Admission Examination:** The medium of examination shall be English.

Candidates are required to use only ballpoint pen to mark their responses in the Answer Sheet.

For every question, there are four options, only one of which is correct. The candidates should select only one option which they think is the most appropriate and indicate their choice in the answer sheet by putting Cross Mark in the appropriate answer box.

Any stray marks on the Answer Sheet are not allowed. Answer Sheet should not be folded, torn, rolled or mutilated.

Candidates are required to bring their own Stationary Items required to write the Admission Examination.

Use of Mobile Phones / Pagers / Calculators or any other electronic gadgets are strictly not allowed in the Examination Hall, if found using those they will be debarred from examination.

The Examination Centre assigned to each candidate shall be clearly mentioned in his / her Admit Card. Candidates are advised to see the seating arrangement chart which shall be displayed on the Notice Board of the concerned Examination Centre one day before the Examination date.

Candidates appearing at the Admission Examination shall have to make their own arrangements for boarding and lodging.

**19. Documents required at the time of submission of Application Form:**

- i) Mark-sheet of final professional MBBS / BDS Examination.
- ii) (a) Those who have already completed their compulsory Rotatory Internship must submit a copy of completion certificate.  
(b) Those who are undergoing Rotatory Internship must submit a certificate from the Dean or Competent Authority indicating probable date of completion of Internship.
- iii) Permanent or temporary registration from MCI / DCI or State Medical Council / State Dental Council.

All these should be attested by a Gazetted Officer and also self attested.

**20. Documents to be submitted at the time of Admission:** The following original certificates / documents of the candidates admitted shall be received in

the Office of the Principal, NIMS Medical / Dental College at the time of admission:

1. Secondary School Certificate
  2. MBBS / BDS Degree
  3. MBBS / BDS Final Professional Mark-sheet
21. **Absence and name removal:** The name of a student of PG Degree course in the NIMS Medical College / NIMS Dental College may be removed:
- (a) On his own request in writing to the Vice-chancellor submitted through the Principal, NIMS Medical / Dental College and as per the Regulations of University;
  - (b) On account of non-payment of his / her arrears after being given appropriate notice and reasonable opportunity to pay the fees / dues of the University / Hall of residence;
  - (c) On account of gross misconduct by order of the Vice-Chancellor or by the Disciplinary Committee;
  - (d) On account of continuous absence for 15 days or more from the class or Clinical / Lab duties without obtaining prior leave. The Principal, NIMS Medical / Dental College will give a notice to the student at his / her last known residential and permanent addresses by registered post / speed post asking him / her to resume his / her studies within a period of 15 days from the date of issue of the registered letter; and if the student fails to resume his / her class / studies within the time granted, the Principal, NIMS Medical / Dental College shall recommend to the Vice-Chancellor for removal of the name of the student immediately.
22. Notwithstanding anything contained in clause 21, the total absence from study with due permission on medical ground, shall be sixty days and thereafter, the name of the student shall be removed from the rolls of the University and no correspondence shall be entertained and no medical certificate shall be admissible for a continuous period of more than sixty days.
23. The documents shall be returned to the candidates on completion of the course or at the time of removal of his / her name from the rolls of the University after clearing the outstanding University dues.
24. All admissions shall be provisional in the first instance and shall be liable for cancellation at any time if it is found that the candidate has furnished wrong information or has concealed the facts intentionally.
25. **INSTRUCTIONS FOR ENTRANCE EXAMINATION**
1. The Candidate must write his / her Roll Number in figures as well as in words in the space provided on the top of this examination-booklet and on the answer sheet (attached at the end of this booklet) **and nowhere else.**
  2. **Candidate is required to check the question booklet and answer sheet before answering the questions.** In case of any discrepancy / deficiency noticed, the candidate is required to bring it to the notice of the invigilators within 5 minutes of the commencement of the examination, after that no change of the booklet will be allowed.
  3. All questions are compulsory and carry one mark each. **There is negative marking of 0.5 for each wrong answer.**
  4. Candidates can do rough work wherever any space is available in the question booklet but not on the answer sheet.

5. The candidate is required to cross (×), viz. A, B, C or D of the best alternative amongst the four options available against each question in the appropriate space on the answer Sheet. For example:

**Please cross the correct answer (only one)**

A	B	C	D
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**Suppose if the correct answer is 'B', then**

A	<del>B</del>	C	D
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**Correct answer**

A	<del>B</del>	<del>C</del>	D
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**Incorrect answer**

6. Evaluation will be done on the basis of the answer given by the candidate on the answer sheet only. Answers given on the question-booklet will not be considered for marking.
7. **Usage of only blue / black ball pen is allowed. Usage of pens of other colours or pencil is not allowed.**
8. **In any case, the answer sheet is not to be detached from the examination-booklet.** Intact examination-booklet along with the answer sheet should be handed over to invigilator before the candidate leaves the examination hall.
9. **Cutting and overwriting on the answer sheet will not be evaluated.**
10. **Making any identification mark anywhere in the answer sheet or tampering or writing Roll Number anywhere other than the space provided for the purpose, will lead to disqualification from the examination.**
11. Use of unfair means will disqualify the candidate.
12. Use of calculator or any other electronic / communication device in the examination hall is not allowed, if found, action will be taken as deemed fit.

**Instructions given on the question booklet / answer sheet must be followed strictly failing which answer sheet shall not be evaluated and the candidate will be debarred from admission.**